

Records Academy

ARMA Dallas Chapter Fall Seminar

Tuesday, Nov. 14, 2023 | 8:00am – 4:15pm

Brookhaven Country Club

3333 Golfing Green Dr., Farmers Branch, TX 75234

Register at www.armadallas.com



6 Pre-approved CMPs for CRAs/CRMs

5 Pre-approved General CEUs for IGPs

6 Pre-approved CEUs for CIPs

Cost – Members: \$75 Guests: \$85

Time	Event/Speaker
7:30 – 8:00	Registration and Continental Breakfast
8:00 – 8:30	Welcome and Vendor Business Partner Introductions <i>Kelly O'Brian, CRM, VP Seminars ARMA Dallas Chapter</i>
8:30 – 9:30	Session 1 – Keeping your RIM Program on Track during Times of Change <i>Presented by Yvette Smith</i>
9:30 – 9:40	* * * BREAK * * *
9:40 – 10:40	Session 2 – How do you get your Company to Care about Over Retention <i>Presented by Tom Mighell, Esq., Contoural</i>
10:40 – 10:50	* * * BREAK * * *
10:50 – 11:30	Session 3 – Professional Certifications <i>Facilitated by Kelly O'Brian, CRM</i>
11:30 – 12:00	* * * Buffet Lunch Provided * * * Network and Visit Vendor Business Partners
12:00 – 1:00	Session 4 – The Portal to Texas History <i>Presented by Jake Mangum, UNT Libraries</i>
1:00 – 1:10	* * * BREAK * * *
1:10 – 2:10	Session 5 – Creating a Privacy-Enabled Records Retention Schedule <i>Presented by Tom Mighell, Esq.</i>
2:10 – 2:40	Session 6 – Vendor Business Partner Panel
2:40 – 2:50	* * * BREAK * * *
2:50 – 3:50	Session 7 – Paper vs. Electronic Records <i>Presented by Kelly O'Brian, CRM</i>
3:50 – 4:05	Closing Session – Recap: Keeping your RIM Program on Track during Times of Change <i>Presented by Yvette Smith</i>
4:05 – 4:15	Closing Remarks and Door Prizes <i>Kelly O'Brian, CRM, VP of Seminars</i>

A special *Thanks* to our Business Partners for sponsoring this event!



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